



# FREE PRESCHOOL for 4 year-olds available now!

Open to all four-year-olds\* residing in Orleans Parish who qualify for free or reduced-price lunch or have a current Individualized Education Plan (IEP).

\* The child must turn four by September 30, 2016.

**To enroll your child, visit a Family Resource Center and BRING YOUR DOCUMENTS!**

**All early childhood families must bring the following printed documents or be able to pull them up online to receive a placement or to be added to waitlists:**

- Parent or Guardian's Photo ID
- Child's Birth Certificate or Certificate of Live Birth (child must turn four-years-old on or before September 30, 2016)
- Two** (2) of the following documents are required to prove residency\*:
  - Current rental lease agreement
  - Electricity/gas bill
  - Telephone bill (*landline only*)
  - Current official letter from government agency (ex. Department of Children & Family Services, Department of Health, etc.)
  - Homestead Exemption in the parent's name\*\*
  - Sewerage/water bill
  - Cable/internet service bill
- One** (1) of the following documents is required to prove income:
  - Last four consecutive paychecks/stubs\*\*\*
  - Alimony as shown in court decree or agreement
  - Louisiana Purchase Card Budget Sheet or Benefits Statement (*Not valid proof for Head Start*)
  - Letter from employer indicating: 1) Where you are employed; 2) Your hourly rate of pay; 3) Frequency of pay and 4) Average hours worked a week\*\*\*
  - Most recent Social Security benefits statement
  - Most recent unemployment compensation statement
  - Most recent pension statements

\*Either the parent/guardian name must be on the residency documents or if the parent/guardian lives with another adult who is named on the residency documents, the parent/guardian must bring a signed letter from the person named on the residency documents stating that the parent/guardian lives at that same address. If bringing a letter, parent/guardian must bring acceptable proofs of residency in resident's name.

\*\* **Current** property tax bill can be used to prove residency if the homestead exemption is listed on the tax bill. If the homestead exemption is **not** listed on the tax bill, you must bring a copy of the actual **current** homestead exemption. Tax bills can be printed at [www.nolaassessor.com](http://www.nolaassessor.com).

\*\*\*Paychecks/stubs must be calculated on a 40 hour/week basis. If you work **less than** 40 hours each week, please bring a letter from your employer on letterhead stating where you are employed, your hourly rate of pay, frequency of pay, and the average hours worked a week in order to accurately calculate your actual income.

**If you cannot provide documents to prove residency or income but believe you are eligible, please contact an EnrollNOLA Family Resource Center to discuss other options to prove eligibility.**

### Family Resource Center Locations

Monday – Friday, 8:00 a.m. – 4:30 p.m.

Uptown	New Orleans East	Westbank
Lawrence D. Crocker Elementary 2300 General Taylor Street New Orleans, LA 70115	Livingston Collegiate Academy 7301 Dwyer Road New Orleans, LA, 70126	Westbank Family Resource Center 3520 General DeGaulle Drive, # 1101 New Orleans, LA 70114

**Call 877-343-4773 or visit [www.enrollnola.org](http://www.enrollnola.org) for more information.**